



Wisconsin Rapids Board of Education
Personnel Services Committee

510 Peach Street · Wisconsin Rapids, WI 54494 · 715-424-6701

MINUTES

Sandra Hett, Chair
Larry Davis
Mary Rayome
John Krings, President

March 1, 2021

Location: Board of Education, 510 Peach Street, Wisconsin Rapids, WI
Conference Room A/B

Time: Immediately following the Educational Services Committee meeting, but not before 6:15 p.m.

Committee Members Present: Sandra Hett, Larry Davis and John Krings

Others Present: Brian Oswall

I. Call to Order

Sandra Hett called the meeting to order at 7:25 p.m.

II. Public Comment

There was no public comment.

III. Actionable Items

A. Appointments

PS – 1 Motion by Larry Davis, seconded by John Krings to approve the following support staff appointments:

Keegan Crowley	Location:	Woodside Elementary
	Position:	Noon Duty Aide
Afton Gordon	Location:	WRAMS
	Position:	Health Aide
Gail Prochnow	Location:	Mead Elementary
	Position:	Secretary
Karrie Moore	Location:	Central Office
	Position:	Accounts Payable Secretary
Katherine Barthel	Location:	Mead Elementary
	Position:	Library Aide
Anne Sager	Location:	Lincoln High School
	Position:	Kitchen Helper
Casey Saeger	Location:	Mead Elementary
	Position:	Special Education Aide
Staci DeWitt	Location:	Mead Elementary
	Position:	Office Aide

Motion carried unanimously.

B. Retirements

PS – 2 Motion by John Krings, seconded by Larry Davis to approve the following professional staff early retirements:

Tammie Rau	Location:	WRAMS
	Position:	Teacher
Jamie Graper	Location:	Howe Elementary
	Position:	Teacher
Sara Esser	Location:	WRAMS
	Position:	Teacher
Connie Henke	Location:	Grove Elementary & Woodside Elementary
	Position:	Teacher
Curt O'Brien	Location:	Grove Elementary
	Position:	Teacher

Motion carried unanimously.

PS – 3 Motion by Larry Davis, seconded by John Krings to approve the following support staff early retirement:

Linda Leinweber	Location:	Lincoln High School
	Position:	Kitchen Helper

Motion carried unanimously.

C. Resignations

PS – 4 Motion by John Krings, seconded by Larry Davis to approve the following support staff resignations:

Sandra Ashbeck	Location:	THINK Academy
	Position:	Noon Duty Aide / Instructional Aide
Debra Nelson	Location:	Mead Elementary
	Position:	Library Aide
Erin Hepp	Location:	Mead Elementary
	Position:	Special Education Aide
Amanda Mrozek	Location:	THINK Academy
	Position:	Special Education Aide
Sarah Doughty	Location:	Mead Elementary
	Position:	Office Aide

Motion carried unanimously.

D. Board Policy Review

Board Policy 672 Purchasing Procedures/Competitive Pricing, Second Reading

PS – 5 A motion by Larry Davis, seconded by John Krings to recommend approval of Board Policy 672 Purchasing Procedures/Competitive Pricing for second reading.

Motion carried unanimously.

E. Employee Handbook Language

PS – 6 A Motion by John Krings, seconded by Larry Davis to recommend approval of the language changes to the Post-Employment Insurance Benefit section as presented for the following Employee Handbooks: Office/Clerical and Aide Support Staff, Professional Staff, Food Service, and Custodial and Maintenance Staff.

Motion carried unanimously.

IV. Updates and Reports

A. Employee Assistance Program Activity and Utilization Update

Brian Oswald, Director of Human Resources, presented information on the District's utilization of the Employee Assistance Program. The EAP usage rate was slightly less when compared to the previous year.

V. Consent Agenda

Motions: PS – 1 Support Staff Appointments
PS – 2 Professional Staff Early Retirements
PS – 3 Support Staff Early Retirement
PS – 4 Support Staff Resignations
PS – 5 Board Policy 672 Purchasing Procedures/Competitive Pricing, Second Reading
PS – 6 Employee Handbook Language

VI. Adjournment

Ms. Hett adjourned the meeting at 7:31 p.m.